

# Rutlish School



## MFL Teacher Job Information Pack

*Deadline: 10.00am on Monday, 18<sup>th</sup> November 2024*



# RUTLISH SCHOOL

Watery Lane, Merton, SW20 9AD

Headteacher: Ms Laura Howarth

## Teacher of Modern Foreign Languages

TLR available for the suitable candidate

Ability to teach German with either French or Spanish as second language

**Salary:** Inner London Pay Spine

**Proposed Start Date:** January 2025

**Contract:** Full time / Permanent

Rutlish School has an exciting opportunity in its' Modern Foreign Languages Department for an enthusiastic experienced teacher, or ECT, who has a genuine passion for the subject and enjoys working as part of a highly effective team. This post provides an opportunity to work in an outstanding school where staff make a REAL difference to the lives of young people.

What we can offer?

Experience of working in an "outstanding" oversubscribed school: In September 2024, Ofsted rated Rutlish as "Outstanding" in all 5 areas of judgement. Rutlish School is proud to consistently be one of the top schools nationally, being in the top 2% of schools nationally for progress at GCSE and the top 8% for attainment. Rutlish is the second highest performing non-selective boys' school in the country for progress and the highest performing boys', non-selective school in London. Rutlish is the highest performing of all secondary schools in Merton and consistently achieves outstanding results.

The School is set in a conservation area close to Wimbledon town centre, with excellent transport links; London Underground, British Rail, bus routes and the tram are all close by. There is also ample on-site free parking for staff coming by car.

Other benefits of working for Merton include; membership of the Local Government Pension Scheme, access to the Employee Assistance Programme for you and your family, discounted membership to Merton leisure centres, employee discounts on a range of leisure activities, from days out to magazine subscriptions, as well as hair and beauty treatments, courses at Merton Adult Education, entertainment events and discounts at local restaurants. You could also benefit from Merton's cycle-to-work scheme and have free membership to the Old Rutlishians Association who have events such as live acoustic nights and comedy nights.

The benefit of regular professional development.

If you have a commitment to achieving high standards and would like to join our dynamic team, then we look forward to receiving your application. A Job Information Pack and application form can be found on the school website [www.rutlish.merton.sch.uk](http://www.rutlish.merton.sch.uk) Completed application forms should be sent to [jobs@rutlish.merton.sch.uk](mailto:jobs@rutlish.merton.sch.uk) by **10.00am on Monday, 18<sup>th</sup> November 2024**

**No Agencies or CVs please as these will not be considered for shortlisting**

*We are committed to safeguarding and promoting the welfare of children, therefore all applicants are required to undertake an Enhanced Disclosure & Barring Service check. We fully support the London Borough of Merton's Equal Opportunities Policy.*

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# Modern Foreign Languages Department



MFL is a high-performing department at Rutlish and we are delighted that the percentage of students achieving GCSE grades 9 to 4 and 9 to 7 has remained consistently very high over the last five years. As a vibrant and exciting department, we are keen to build further upon these achievements based on our strong team ethos and a clear commitment to raising attainment through teaching and learning. The department consists of an international team of qualified linguists and the languages currently taught are French, German and Spanish. With modern foreign languages now forming part of the EBacc qualification, GCSEs in these subjects are increasingly popular choices. Foreign languages are also offered in RR6 as part of the Key Stage 5 curriculum.

The MFL department strongly believes that teaching and learning should enjoy the highest priority. We use a wide range of resources and interactive teaching styles to make foreign languages accessible to all our students. The department is constantly increasing the use of technology, up-to-date software and video clips, and ICT to enhance learning opportunities.

Catering for wide variety of student needs, we ensure we stretch our more able students with extension work and equally support lower ability students by means of differentiated activities. We are fortunate to use brand new differentiated textbooks, interactive software packages and interactive whiteboards to motivate and support students in achieving their best potential.

We endeavour to provide an authentic language learning experience so that each student not only acquires linguistic knowledge and grammatical skills, but also develops cultural awareness which is paramount to the language learning process. MFL lessons are rich in stimulating games and activities that not only prove popular with students but also help to reinforce language structures and encourage independent learning. We are a department with high expectations that equips students with the skills they need to embark on and enjoy the exciting journey of learning a new language by providing a positive experience of foreign language learning.

Part of this experience includes cultural visits which are given a high priority in our department. Previous MFL trips have included residential trips to Berlin and Paris, and residential trips to the North of France, the Rhine Valley and Seville in Southern Spain. While we have been unable to travel due to COVID restrictions we have participated in a virtual exchange programme with schools in France, Spain and Germany and are starting trips again this academic year.

We look forward to receiving your application.

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## Job Description

**Post:** MFL Teacher  
**Responsible to:** Head of Department  
**Responsible for:** Academic standards in classes taught

The key tasks of all teachers is to deliver high quality teaching and learning in the classroom, ensuring good quality planning, marking and record keeping. All teachers are tutors.

The successful candidate will be expected to:

- To teach MFL across the age and ability range, carrying out the professional duties of a school teacher in accordance with the current provisions of the Conditions of Employment of School Teachers
- To effectively plan and deliver lessons in accordance with the Department's Scheme of Work and National Curriculum requirements
- To regularly assess and record students' performance, reporting to the Head of Department and to parents as required, and advising on examination entries as appropriate
- To contribute to departmental and whole school development, participating in departmental and staff meetings as appropriate
- To undertake a share in the corporate responsibility for the wellbeing and student behaviour management
- To undertake whole school duties on a rota basis, such as break time supervision as directed
- To participate in the performance management system
- To implement school policies
- To be prepared to undertake continuing professional development
- To undertake duties as a tutor, including keeping an accurate attendance register, ensuring proper records are kept and attending to the welfare and guidance needs of the tutor group
- To meet with parents on a regular basis in order to discuss the progress of students taught and the progress of students in the tutor group
- Comply with the School's Safeguarding Policy in order to ensure the welfare of children and young persons

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## Person Specification

**Post:** MFL Teacher  
**Responsible to:** Head of Department  
**Responsible for:** Academic standards in classes taught

### Experience:

- Well qualified MFL specialist – German with French or Spanish as a second language
- Qualified Teacher Status (QTS) with a valid 11-18 qualification
- Excellent teaching skills
- Experience of using ICT in MFL
- Whole School Literacy initiatives
- Proven skills in effective classroom management

### Specific Skills:

- Up-to-date knowledge of current educational developments
- Enthusiasm for languages
- Ability to raise standards
- Good relationships with students and staff
- Ability to communicate effectively orally and in writing
- A clear grasp of Assessment, Recording and Reporting (including target setting)

### Personal Qualities:

- Desire to learn
- Highly motivated
- Flexible and risk-taking personality
- Good organisational and inter-personal skills
- Ability to work within a team
- Ability to lead and manage people and resources
- High expectations of self and others
- Commitment to enrichment and enhancement activities
- A personal commitment to safeguarding and promoting the welfare of children and young people